



Job Description – Junior Developer

Reporting to:	Digital and IS Director
Location:	E1
Salary:	£26 k per annum
Fixed term contract:	7 month contract (maternity cover) possible temp to perm role
Office Hours:	09:30 to 17:30

Fantastic opportunity to kick start your career

As a junior developer we don't expect you to know everything all at once, but we do expect you to have some experience with databases, programming and Salesforce, but most importantly you must have a willingness to learn and a keen interest in building a career as a developer. So come and join the digital team and let them give you the skills and experience you need to start your career. There is also a high possibility that this role will go permanent so don't be put off from applying on the basis of the role being on a fixed term basis in the interim.

Job Objectives:

This is a central role within D&AD and sits within the established and experienced Digital & IS team. The role is involved in the technical delivery of digital applications and information systems across all business activities, and will be expected to work on a wide range of platforms (web, mobile, apps etc.) but in particular the organisation's CRM platform, Salesforce.

- Administer, monitor and maintain D&AD's CRM platform, Salesforce, and deliver first line support and training for internal users.
- Work with the rest of the Digital & IS team, in taking responsibility for the on-going technical development, maintenance and integration of D&AD's digital platform including:
 - D&AD website.
 - Professional and Student Awards entry systems.
 - Professional and Student Awards archives.
 - Customer Relationship Management system (Salesforce).
 - Finance systems (including online payment processing).

- Project Management system.
- Customer Helpdesk system (Salesforce Cloud).
- Work with the Senior Digital Manager and Digital Executive to:
 - i. ensure the maintenance and integrity of D&AD's digital asset management system and archive.
 - ii. ensure that scheduled content on the D&AD website is featured appropriately.
 - iii. work with D&AD stakeholders to understand their business needs and scope the associated technical requirements.

Skills

- Some experience and knowledge of Salesforce, the Force.com platform, associated Apps and technologies such as Apex and VisualForce.
- Some experience and knowledge of database systems (preferably MySQL), data development strategies and methodologies.
- Practical experience in using MVC frameworks for development.
- Experience of programming using the following web technologies:
 - Development frameworks (preferably, but not essentially, Zend and Django)
 - Server-side development (preferably, but not essentially, PHP and Python)
 - Client-side development: HTML, CSS and JavaScript.
 - Online video: codecs (e.g., H264) and containers (e.g., mp4)
- Expert knowledge of Microsoft Office.
- Excellent analytical and problem solving skills.
- Ability to translate commercial requirements into digital solutions and translate technical information into practical solutions.
- Prioritise and work quickly and accurately to tight deadlines.
- Proactively challenge current thinking and influence decision making.
- Communicate and liaise professionally and effectively across all levels.
- Up-to-date with digital trends and future developments.

Person

- Creative problem solver.
- Self-starter and pro-active.
- Organised and efficient.
- Team worker.
- Accurate and attentive to detail.
- Flexible approach to work.
- Thrives on challenge.
- Authoritative and confident, but patient and diplomatic.
- Able to communicate technical issues in layman's terms.
- Ability to manage multiple tasks in a fast-paced, deadline-driven environment.